

**Southampton Public Schools
70 Leland Lane
Southampton, New York 11968
631-591-4518
631-287-2870-Fax**

Brett Portera
Ocean Janitorial Supply Inc.
2775 Sunrise HWY
Islip Terrace, NY 11732

June 29, 2022

Dear Mr. Portera:

Please be advised that RFQ #Facilities 022-005 has awarded to your company for the following items:

Building Cleaning Equipment Repairs:	
Hourly & OT Labor Rate on-site:	\$ 64.95
Hourly & OT Labor Rate off-site:	\$ 54.95
Mark-up on Wholesale Cost of Materials & Parts	15 %

Please provide us with a Certificate of Insurance as referenced in the RFQ if one has not already been provided to us.

Congratulations and thank you for your service to our district.

Sincerely,



Danielle Leef
Purchasing Agent