



Julie Davis Lutz, Ph.D.
Chief Operating Officer

Ryan J. Ruf
Associate Superintendent for
Management Services

Colleen Lipponer
Director of Business Services

Laurie Conley
Purchasing Administrator

March 15, 2018

Ocean Janitorial Supply Inc.
Attn: Chris Portera
2775 Sunrise Hwy
Islip Terrace NY 11752

Dear Mr. Portera:

Re: Bid #2016-009-0121: Custodial Equipment (Catalog Purchase)
Opening Date: January 21, 2016
Original Term of Contract April 1, 2016 – March 31, 2017
First Extension of Contract: April 1, 2017 – March 31, 2018
Second Extension of Contract: April 1, 2018 – March 31, 2019

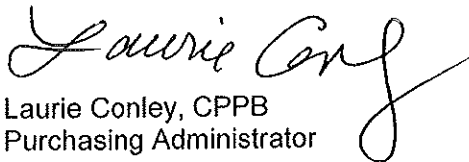
The Eastern Suffolk BOCES Board, at their regular March meeting, has agreed to extend the contract for the above referenced bid for one additional year, under the same terms and conditions, and in accordance with the original contract.

As stated in the contract, usage reports are a requirement of the bid. Usage reports should be compiled using the same format as your bid award and are due to BOCES by December 5, 2018.

Your bid award is attached, and your purchase order(s) will follow as needed.

We appreciate the level of service provided and look forward to its continuation for the duration of this contract. Should you have any questions regarding the award, please do not hesitate to contact me at (631) 687-3160.

Sincerely,



Laurie Conley, CPPB
Purchasing Administrator

LC:rk
Attachment



Middle States Accredited

James Hines Administration Center • Business Services
201 Sunrise Highway • Patchogue, New York 11772
Phone: 631-687-3160 • Fax: 631-289-2327 • Email: lconley@esboces.org

EASTERN SUFFOLK BOCES COOPERATIVE BIDDING PROGRAM		Requisition	
%	Budget Code	Allocation	Location
		-	
		-	
		-	
		-	Attention
		-	No.
		-	Date
		-	Amount
0%			

School District's			
Line	Budget Code	List Price	Latest Edition Month & Year
00010			2017
Windsor			
		Discount	15.00%
		Awarded Vendor	Ocean Janitorial Supply, Inc.
		Extension	-

Bid # 2016-009-0121: Custodial Equipment (Catalog Purchase)
 The Term of Contract is from April 1, 2016 through March 31, 2017
 1st Extension of Contract is from April 1, 2017 through March 31, 2018
 2nd Extension of Contract is from April 1, 2018 through March 31, 2019

UPDATED 04/01/18